

# ALLIANCE AMATEUR RADIO CLUB, INC.

## BYLAWS

AS ADOPTED BY THE MEMBERSHIP

Approved May 9, 2018

and

Amended February 13, 2019

Alliance Amateur Radio Club  
P.O. Box 94  
Maximo, OH 44650  
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## **ALLIANCE AMATEUR RADIO CLUB**

We, the membership, wishing to secure for ourselves the pleasures of an association of persons commonly interested in Amateur Radio, constitute ourselves, the: ALLIANCE AMATEUR RADIO CLUB, and enact these bylaws for our government. It shall be our purpose to; further the exchange of information, encourage fraternalism, improve individual operating efficiency, and conduct club programs and activities so as to advance the general interest and welfare of Amateur Radio in the community.

### **ARTICLE I Meetings of the Membership**

1. The annual meeting of this club for the election of officers and trustees shall be held in the month of October, and will immediately follow the regular meeting.
2. Regular meetings shall be held monthly as determined by the membership.
3. The affairs of the AARC shall be managed by a Board of Directors consisting of the four officers and three trustees elected in accordance with Articles II and IX of the bylaws.
4. Robert's Rules of Order shall govern all proceedings.

### **ARTICLE II Officers**

1. The officers of this club shall number four (4). They are: President, Vice President, Secretary, and Treasurer.
2. The officers shall be elected for a term of one year by ballot of the members present at the annual meeting. New officers will take over their duties at the next regular meeting.
3. Vacancies occurring between elections must be filled by a special election at the first regular meeting following a withdrawal or resignation.
4. Officers may be removed from office by a three-fourths vote of the full and sustaining members.

### **ARTICLE III**Duties of the Officers

1. The President shall preside at all meetings of this club and conduct them according to Robert's Rules of Order. The President shall be responsible for ensuring that all positions are filled, and to conduct the business of the club. Examples of these positions are: Newsletter Editor, Equipment Chairman, Program Chairman, Trustee of the Club Radio License, etc.
2. The Vice President shall assume all the duties of the president in his/her absence. He/she shall also organize club activities and programs not otherwise designated to a committee or another member.
3. The Secretary shall record the minutes of all meetings, keep a roll of members, and receive applications for membership.
4. The Treasurer shall receive and receipt all monies paid to the club, keep an accurate account of all monies received and expended, pay no bills without a majority vote at a regular meeting of the club, and shall make a brief financial report at each regular meeting.
5. All officers shall, within ten (10) days after the expiration of their terms, turn over to their successors all records and property of the club that is in their possession and that is pertinent to the office vacated.

### **ARTICLE IV**Club funds

1. All money received shall be under the supervision of the Board of Directors.
2. All money received shall be deposited within twenty (20) days of receipt, except not more than \$50.00 may be held in a petty cash fund for the purpose of making change, or for the payment of small bills.
3. A majority ruling by the Board of Directors may approve expenditures for normal club business up to a limit of \$50.00 without a vote of the membership.

### **ARTICLE V**        Insurance

1. Replacement insurance for club equipment shall be maintained by the club.
2. Liability insurance shall be maintained by the club.

## **ARTICLE VI**Membership and Dues

1. A current valid Amateur Radio license issued by the Federal Communications Commission must be held to hold Full or Sustaining membership. Only Full or Sustaining members will have voting privileges and be eligible to hold office.
2. Each member shall pay dues annually. All dues shall be due and payable upon acceptance into membership, and must be paid in full before the annual meeting.
3. No member shall make a commitment in the name of the club without a majority vote of the membership at a regular meeting.
4. Membership Classes and Dues
  - a. SUSTAINING MEMBERSHIP — Any licensed Radio Amateur, contributing \$15.00 or more annually to the club will be placed on the Sustaining Membership Honor Roll for their generous contribution to the club treasury. A Sustaining member has full club privileges which include: voting rights, receiving a newsletter, and holding an elective office.
  - b. FULL MEMBERSHIP — Any licensed Radio Amateur contributing \$10.00 annual dues is entitled to all privileges as above except Honor Roll status.
  - c. ASSOCIATE MEMBERSHIP — Any person, with an interest in Amateur Radio, who does not hold a valid U.S. Amateur Radio license, but who pays \$5.00 annual dues, will be entitled to receive the newsletter, attend meetings and other club functions, but cannot vote.
  - d. FAMILY MEMBERSHIP — Any family member holding a valid Amateur Radio license, who lives in the same household as a Full or Sustaining member, for the payment of \$1.00 dues will have the same privileges, except that only one newsletter will be mailed to the household.
  - e. INTRODUCTORY MEMBERSHIP — Any person who receives his first Amateur Radio license as a result of completing an AARC-sponsored license course, is eligible for and shall receive a dues-free introductory membership provided that the following procedure is followed: when the course participant receives his license, he will inform the Board of his call sign, license class, and the effective date. Introductory members have the same privileges as Associate members. If an introductory member wishes to continue as a member of the AARC, he must apply for a new membership as specified in Article VI prior to the next annual meeting. An introductory member who is eligible for full membership may upgrade to Full membership at any time by applying for a new membership as specified in Article VI.

- f. DUES — Dues are to be pro-rated quarterly for new members who have not been on the roster for at least one year (see table below). The fiscal year begins on April 1st.

Table of Pro-Rated Dues

Membership Class	Quarter 1 April-June	Quarter 2 July-September	Quarter 3 October-December	Quarter 4 January-March
Sustaining	\$15.00	\$11.25	\$7.50	\$3.75
Full	\$10.00	\$7.50	\$5.00	\$2.50
Associate	\$5.00	\$3.75	\$2.50	\$1.25
Family	\$1.00	\$0.75	\$0.50	\$0.25

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#### ARTICLE VII Intoxicants

No intoxicants shall be consumed at any regular or special meetings of the membership.

#### ARTICLE VIII Amendments

1. These bylaws may be amended by a majority vote of the membership.
2. All proposals for amendments shall be signed by three Full or Sustaining members. Proposals are to be presented in writing at a regular meeting, and may not be discussed or voted on until the next regular meeting.

#### ARTICLE IX Trustees

1. There shall be three (3) elected trustees chosen by a vote of the membership.
2. Trustees' terms will be for one, two or three years as needed. One trustee is to be elected annually to replace one out-going trustee.
3. The trustees shall have the control and management of the property of the club, subject only to the action of the membership, audit the books of the club, conduct the annual meeting, and further duties as may be required of them by the members.

4. The election of the trustees shall be held at the annual meeting. If the office of a trustee becomes vacant for any reason at any other time, nominations and an election shall be held at the next regular meeting following the vacancy.
5. Trustees may be removed from office by a three-fourths vote of the full or sustaining members.

#### **ARTICLE X Assets**

1. Should this organization ever dissolve for any reason, the material assets of the club must be sold within ninety (90) days and the monies collected from the sale is to be added to the common treasury. The Board of Directors shall satisfy all debts incurred by the organization with funds from the treasury. All remaining funds shall be equally divided among the paid-up full and sustaining members at the time of the dissolution.
2. All action upon the monies and assets of the club will be the responsibility of the Board of Directors at the time of the dissolution.

#### **ARTICLE XI The repeater committee**

1. The chairman of the repeater committee will be the trustee of the club amateur license appointed by the president.
2. The committee will be four (4) members plus the chairman and include one "new" ham (to have a continuing cadre of trained service personnel). This committee will be appointed by the president with the advice and consent of the chairman of the committee.
3. All repairs will be conducted under the direction of the chairman of the committee.
4. A repair fund of \$100.00 will be set aside by the treasurer for the use of purchasing parts as needed. If more funds are required for repairs, the membership must authorize the amount by affirmative vote. This fund will be re-funded and shortages filled annually.

#### **ARTICLE XII GENERAL PROVISIONS**

##### **1. Conflict of interest**

- a. Any duality of interest or possible conflict of interest on the part of any member of the Board of Trustees should be disclosed to the other members of the Board and made a matter of record, either through an annual procedure or when the interest becomes a matter of Board action.

b. Any member of the Board of Trustees having a duality of interest or possible conflict of interest on any matter should not vote or use his personal influence on the matter, and he should not be counted in determining the quorum for the meeting, even where permitted by law. The minutes of the meeting should reflect that a disclosure was made, the abstention from voting, and the quorum situation.

c. The foregoing requirements should not be construed as preventing the interested member of the Board of Trustees from briefly stating his position in the matter, nor from answering pertinent questions of other Board members, since the interested Board member's knowledge may be of great assistance to other members.

d. This policy should be reviewed annually for the information and guidance of members of the Board of Trustees, and any new member to the Board should be advised of this policy upon carrying out the duties of his office.

2. COMPENSATION — All Trustees and Officers shall serve without compensation for their services as Trustees and Officers. Trustees and Officers may be reimbursed for all expenses reasonably incurred on behalf of the Corporation.
3. FISCAL YEAR — The fiscal year of the Corporation shall end on March 31st of each year.

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